

RNRM SPORTS LOTTERY FORM1 (RNSL form 1)

Grant Application for RNRM Sports Lottery Funding. (Revised 08/07)

APPLICATION CRITERIA AND GUIDELINES FOR GRANTS FROM THE RNSL MUST BE READ PRIOR TO COMPLETION OF THIS FORM. IF THE APPLICATION IS FOR A TOUR OR TRAINING CAMP, THE CURRENT TOUR LETTER IS ALSO ESSENTIAL READING.

1. Establishment/Ship/Unit/Sports Association:

(Criteria - para 4)

2. Project/Items(s) for which money is sought:

(Description of tour, training camp, AT/exped, equipment)

3. Reasons/justification for application - continue on separate sheet if necessary.

(Criteria para 9- 20)

4. Applications for tours, training camps and expeditions must be accompanied by the following:

- a. **Nominal List and Service Numbers**
(SL membership is mandatory - funds will not be released without verification)
- b. **Statement of proposed income and expenditure.**
(Include all sources of income and anticipated costs).
- c. **Proposed itinerary.**
- d. **Quotations confirming major expenditure costs**
- e. **Signed JSATFA. (For publicly funded AT/Exped)**

5. Applications for equipment must be supported by a written quotation inclusive of VAT.

6. Overall cost of project/item. (This is the total cost before any grant)

£

7. Amount sought as grant. (Criteria - para 14-18)

£

Applicant – Final check: having read the Criteria letter/Tour Letter.

- All possible existing public funds been identified/secured/listed.
- Nominal list is complete, including Service numbers – all are SL members.
- All local non-public funds have been identified/secured (Welfare, Unit, Corps etc)
- The travel element is proportionate to the overall cost.
- Aims cannot be achieved closer to home.
- Travel is by the most economical means.
- The standard of accommodation consistent with the activity.
- The application does not include items beyond the scope of RNSL funding.
(e.g. promotional/leisure clothing, gifts, trophies, social events, taxis etc)
- This is a rigorous sports tour/exped, not a subsidised holiday.
- There is a good mix of personnel – rank, rate, gender, experience.
- If applicable; the tour/training camp numbers travelling are iaw Tour letter.
- If applicable; “permission to tour letter” has been sent.
- The application meets the required timescale.
(Retrospective applications will not be accepted).
- If applicable; (publicly funded AT) a JSATFA enclosed.

8. Applicant:
(Organiser/Association)

Rank/Rating:

Full Address/Tel No
and Email:

9. Approved through the appropriate chain of command (Criteria - para 8):

- a. Applications from ships/shore establishments/RM units are to be authorised and signed by the Commanding Officer or Executive Officer.
- b. In addition to para a., applications from Fleet units are to be further endorsed by Fleet (NLM PERS PAT SO2) or IPTRM for RM.
- c. Applications on behalf of Command Teams are to be authorised and signed by the appropriate ARO or IPTRM for RM.
- d. Applications from Sports Associations are to be authorised and signed by their Chairman or by the Secretary, Treasurer or designated Tour Manager (provided the tour has been approved at an AGM or Executive meeting).

Approval and Comment by Appropriate Chain of Command.

Comment:

Signed:

Rank/Rate:

10. Applications should be forwarded to the RN/RM Sports Grants & Lottery Manager, HMS TEMERAIRE, Burnaby Road, Portsmouth, PO1 2HB.

11. If this application is successful it is requested that the cheque be made payable to:

Cheques will only be made payable to approved accounts (e.g. CAF, Central Fund etc) and not to individuals.

Grant cheque should be forwarded to:

Full address